**Appendix 1**

**RESEARCH BACKGROUND FORM FOR CANDITATES APPLYING**

**FOR THE POSITION OF INSTITUTE PROFESSOR / PROFESSOR**

**I. Personal data:**

1. First and last name:

2. Date of birth:

3. Course of scientific and professional career:

|  |  |  |  |
| --- | --- | --- | --- |
| **Academic degree / scientific title** |  **Year** |  **University / Unit** |  **Faculty** |
| Master |  |  |  |
| PhD |  |  |  |
| Habilitat |  |  |  |
| Professor |  |  |  |
| Position | From… to… |  Place of work |  Unit |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

4. Research topics (up to 30 words):

 …………………………………………………………………………………………..

**II. Scientific achievements:**

**1. Publications**

**A. Numerical information**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** |  | NUMBER (total)  | In the last 5 years |
| **1** | Articles in scientific journals listed in the Journal Citation Reports (JCR) database |  |  |
| **2** | Articles in scientific journals NOT listed in the Journal Citation Reports (JCR) database |  |  |
| **3** | Books, monographs  |  |  |
| **4** | Chapters (articles) in books and monographs |  |  |
| **5** |  Articles in conference materials |  |  |
| **6** |  Popular science works |  |  |
| **7** |  Other (e.g. editing of collective  works) |  |  |
| **8** | Principal investigator in research projects (NCN grants, NCBiR grants and other). Contractor in research projects (NCN grants, NCBiR and other) |  |  |
| **9** | Practical applications and patents |  |  |
| **10** | Number of citations without self-citations according to the database......................  |  |  |

**B. The five most important publications in the entire scientific output**

* ……………..
* ……………..
* ……………..
* ……………..
* ……………..

**2. Oral presentations at scientific conferences**

**A. Numerical information**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **All presentations** | **Including invited presentations** |
| **1** | **International conferences** |  |  |
| **2** | **Conferences other than those mentioned under 1** |  |  |

**B. The five most important presentations in the entire scientific output**

* ……………..
* ……………..
* ……………..
* ……………..

**3. Participation or management / coordination of research grants / projects and management of research
 teams**

|  |  |  |  |
| --- | --- | --- | --- |
| **Grant/project type (please specify the grant type)** | **Duration of the grant / project**  | **Role in the project** | **Source of funding**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**4. Reviewing / editing activities**

|  |  |
| --- | --- |
| **Type of activity** | **Titles of journals / books** |
| Reviews for journals listed in the the Philadelphia list |  |
| Reviews for journals NOT listed in the the Philadelphia list |  |
| Editorial activities |  |
| Grant/project reviews |  |

**5. Practical applications and patents**

|  |  |
| --- | --- |
|  | Number |
| Practical applications |  |
| Patents |  |

**6. Other most important scientific achievements – up to 3**

* ……………..
* ……………..
* ……………..

**III. Research stays**

**1. Long term (minimum 12 months)**

|  |  |  |
| --- | --- | --- |
| **Institution, country** | **Dates of stay** | **Position** |
|  |  |  |
|  |  |  |
|  |  |  |

**2. Short-term (less than 12 months but more than 1 month)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** | **Country** | **Years** | **Number** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**IV. Achievements in educating scientific staff**

|  |  |  |
| --- | --- | --- |
|  | **Number** | **Years** |
| Graduated Bachelors |  |  |
| Graduated Masters |  |  |
| Graduated doctors |  |  |
| Supervision in open doctoral programs |  |  |
| Reviews in doctoral programs |  |  |
| Reviews in habilitation programs |  |  |
| Opinions in the procedure for awarding the title of professor |  |  |
|  Other achievements in the  field of education and  graduated of scientific staff  (up to 3).* ……………..
* ……………..
* ……………..
 |  |  |

**V. Scientific life organization**

1. Positions held at universities or scientific/research institutions:

2. Participation in work for the scientific community (e.g., work on scientific councils, membership in the Polish Academy of Sciences, the Polish Academy of Arts and Sciences, advisory boards, organization of conferences, membership in scientific societies):

3. Participation in the organization of events to promote knowledge:

4. Other achievements (up to 2):

* ……………..
* ……………..

**VI. Decorations, awards and distinctions (up to 3)**

* ……………..
* ……………..
* ……………..

**……………………………………**

**Applicant’s signature**

**Appendix 2**

**PERSONAL DATA FORM FOR APPLICANTS**

 1. Name (names) and surname

............................................................................................................................

 2. Date of birth

............................................................................................................................

1. Contact details

............................................................................................................................

 (provided by the applicant)

4. Education (if it is required to perform a specific type of work or on a given position)

............................................................................................................................

 (university name and graduation year)

 ............................................................................................................................

............................................................................................................................

 (profession, specialisation, academic degree, professional title, academic title)

1. Professional qualifications (if they are required to perform a specific type of work or on a given position)

............................................................................................................................

 (courses, postgraduate studies or other forms of advancing knowledge or skills)

6. Employment history (if it is required to perform a specific type of work or on a given

position)

............................................................................................................................

............................................................................................................................

 (employment periods, successive employers and positions taken)

7. Additional personal data, given that the right or duty to provide them is required under specific regulations

............................................................................................................................

............................................................................................................................

 ......................................... .........................................

 Place and date Applicant’s signature

**Appendix 3**

**Statement**

I, the undersigned ………………………………………………………… (name and surname) hereby declare that in case of being a successful candidate in an open competition within the project entitled: “*Optimization of bioavailability and verification of the therapeutic potential of Tryptamide in neurological diseases*”, no. 2024/ABM/03/KPO/KPOD.07.07-IW.07-0173/24-00, Task no. 3, I agree to the affiliation of research and publications to the IP PAS as part of the employment relationship.

 …………………………………………………………………
 *Place, date, legible signature*

**Appendix 4**

**INFORMATION CLAUSE ON PERSONAL DATA PROCESSING**

*Pursuant to Article 13 and 14 of the* *Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data and repeal of Directive 95/46/EC (“General Data Protection Regulation”), hereinafter referred to as the "Regulation", the Maj Institute of Pharmacology notifies that:*

1. The Maj Institute of Pharmacology of the Polish Academy of Sciences, 12 Smętna Street, 31-343 Kraków, represented by the Director of the Institute, shall be the
Administrator of your personal data.
2. The Maj Institute of Pharmacology of the Polish Academy of Sciences is appointed the Data Protection Officer, e-mail: iod@if-pan.krakow.pl, phone: 501 979 962.
3. Your personal data in the scope indicated in the provisions of the labor law (including, inter alia, in the scope resulting from Article 221 § 1 of the Labor Code) will be processed pursuant to Article 6 paragraph 1 point c (processing is necessary to fulfill the legal obligation incumbent on the administrator) and Article 6 paragraph 1 point b of the GDPR (processing is necessary to take steps at the request of the data subject before concluding the contract), and in the remaining scope pursuant to Article 6 paragraph 1 point a of the GDPR (consent of the data subject).
4. Your personal data will be processed in order to carry out the recruitment
procedure.
5. Proving personal data is voluntary, but necessary for participating in the recruitment procedure. Failure to provide personal data shall result in inability to take part in the recruitment, and in case of being a successful candidate providing personal data is a prerequisite for entering into the above-mentioned contract.
6. In case of concluding the above-mentioned contract, your personal data shall be processed pursuant to the Act of 26 June 1974 – Labour Code (Journal Of Laws of 2020, item 1320; of 2021, item 1162) in order to perform an employment contract and on the basis of your consent in the recruitment process.
7. Your personal data shall not be transferred to third countries.
8. The recipients of your personal data shall be entities authorized to receive them on the basis of legal provisions, including ZUS (The Social Insurance Institution), the relevant tax office, NFZ (The National Health Fund).
9. Your personal data shall be stored for the period: until the recruitment process has been completed, and in case of concluding an employment contract for 10 years of the date of its expiry for archiving purposes.
10. You have the right to: access your personal data and rectify them, as well as the right to delete, limit processing, transfer and object to processing of personal data – in cases and on grounds set forth in the General Data Protection Regulation.
11. You have the right to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal. The withdrawal of consent shall be sent:
	1. by e-mail to the following address: kadry@if-pan.krakow.pl,
	2. by traditional mail to the following address: Instytut Farmakologii im. Jerzego Maja Polskiej Akademii Nauk, ul. Smętna 12, 31-343 Kraków,
	3. or the consent can be withdrawn in person by appearing in the Human
	Resource Unit of the Maj Institute of Pharmacology of the Polish Academy of Sciences.
12. You have the right to lodge a complaint to the President of the Personal Data Protection Office if you consider that the processing of data relating to you infringes the General Data Protection Regulation.

I acknowledge that I have read, understand and accept the above information.

………………………………………………

*Place, date, legible signature*

**CONSENT FOR PERSONAL DATA PROCESSING**

I consent to the processing of my personal data contained in my job offer (beyond the scope of statutory obligations) for the purposes of the recruitment process, in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 and the Act of 10 May 2018 on the protection of personal data (Journal Of Laws of 2019, item 1781) and in accordance with the information clause attached to my consent.

……………………………………………………

*Place, date, legible signature*

**Appendix 5**

**Statement**

I declare that no disciplinary proceedings are pending (nor were pending) against me for violation of the principles of academic integrity and that I am not listed in the Krajowy Rejestr Karny (National Criminal Register).

……………………………………………………

*Place, date, legible signature*