



Notify the Immigration Office:

If you hold a Polish residence permit—or your application is still being processed—you are required to inform the Voivodeship Office that issued the permit when your employment or studies end. This notification must be made within 15 working days of the termination. Employers and educational institutions are also responsible for reporting this change.

Before leaving Poland, remember to:

- Settle all outstanding obligations, including tax payments.
- Collect all necessary employment-related documents.
- Give proper notice when ending your rental agreement.
- Cancel any contracts you've signed in Poland (e.g. utilities, Internet, phone).
- Close your Polish bank account.

For more detailed guidance, please visit the [Euraxess website](#).